

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604444
DX 599700 LOCHGILPHEAD
e.mail –douglas.hendry@argyll-bute.gov.uk

31 May 2012

NOTICE OF MEETING

A meeting of the **MID ARGYLL PARTNERSHIP** will be held in the **MEETING ROOM 1. COMMUNITY CENTRE, MANSE BRAE, LOCHGILPHEAD** on **TUESDAY, 12 JUNE 2012** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. MINUTES OF MEETING HELD ON 3 APRIL 2012 (Pages 1 - 6)**
- 3. MATTERS ARISING**
- 4. VILLAGE/ TOWN/AREA PLAN UPDATES INCLUDING**
 - (a) Ardrishaig
 - (b) Tarbert Conservation Area
 - (c) Craignish
- 5. HOUSING ISSUES**
- 6. SCOTTISH WATER**
- 7. TRANSPORTATION ISSUES**
- 8. HEALTH/SOCIAL CARE ISSUES**

9. COMMUNITY SAFETY

10. COMMUNITY INITIATIVES

- (a) Heart of Argyll Tourism Alliance - Presentation
A presentation by Carron Tobin, Heart of Argyll Tourism Alliance (HoATA).

11. AMENITY ISSUES

12. AOB

13. GOVERNANCE ISSUES (Pages 7 - 10)

14. DATE OF NEXT MEETING

Contact: Theresa McLetchie - Tel: 01546 604511

**MINUTES of MEETING of MID ARGYLL PARTNERSHIP held in the COUNCIL CHAMBERS,
KILMORY, LOCHGILPHEAD, PA31 8RT
on TUESDAY, 3 APRIL 2012**

Present:

	(Chair)	
	Councillor Alison Hay	
Councillor Anne Horn		Councillor Donald MacMillan
Councillor John McAlpine		
Stephen Doogan		Argyll and Bute Council
Stewart Clark		Argyll and Bute Council
Peter Kastelein		Lochgilphead CC
Betty Rhodick		Lochgilphead CC
Mary MacGugan		West Lochfyne CC
Leonard McNeill		West Lochfyne CC
Mary Smyth		Craignish CC
Rod Buchanan		ACHA
Daniel McGeachy		Strathclyde Police

1. APOLOGIES

Apologies for absence were intimated by:-

Andrea Henderson
Heather Clark
Kate MacAulay
Councillor Douglas Philand
Jim Frame
Bob Millar
Jeanette Laughton
Jane McKenzie

2. MINUTES OF MEETING HELD ON 7 FEBRUARY 2012

The Minutes of the previous meeting held on 7 February 2012 were approved as a true record.

3. MATTERS ARISING

Tarbert:

The Chair requested that a further email be sent to Fergus Murray inviting him to the next MAP meeting to provide an update on local plan designations.

Action Mandate:

The Chair requested that a copy of the Action Mandate be emailed out to attendees with the Agenda.

Scottish Citylink:

The Chair requested that Scottish Citylink are invited to the next MAP meeting to provide an update on ticket booking issues.

Older Peoples Service Review:

The Chair requested that the Head of Adult Care be invited to the next MAP meeting to update issues of concern raised at the MAP meeting.

Community Safety:

The Chair stated that information received in regards to the safe disposal of out of date flares be disseminated to local Community Councils.

It was noted that the other action points raised at the meeting on 7 February 2012 had been dealt with satisfactorily.

4. VILLAGE/ TOWN/AREA PLAN UPDATES INCLUDING

(a) **ARDRISHAIG**

There was no update received from Ardrishaig CC

(b) **TARBERT CONSERVATION AREA**

Councillor Horn reported on new pontoons which were planned for the harbour in Tarbert.

(c) **CRAIGNISH**

Mary Smyth reported that the Craignish Area Plan had been adopted by Argyll and Bute council. In addition, the Plan had been entered for a National Planning Award.

5. HOUSING ISSUES

Rod Buchanan reported that ACHA had completed the upgrades to the swing parks in Inveraray and Tarbert. They also planned to add a new swing in the play park in Tarbert. The work being undertaken by ACHA, in the provision of new bathrooms and kitchens at Inveraray Sheltered Housing, was now complete. This had included a few specially adapted bathrooms and kitchens.

Further improvements, including rewiring and heating in Inveraray and Furnace had been taken up by residents. Rod explained that ACHA are undertaking investment work to upgrade their properties in order to ensure that their housing stock meets the levels laid down by the Scottish Housing Quality Standards (SHQS) by 2015.

Councillor Hay stated that she would hope that ACHA could award future contracts to local contractors. Rod replied he understood the Chair's point that using local contractors could sometimes be beneficial, but ACHA were required to adhere to the defined tendering procedure. Rod reported on an on-going problem with properties in the Tarbert area which had been blighted by water penetration. ACHA were trying to determine a strategy to eliminate this problem. He would continue to

bring reports to MAP meetings on progress made.

Councillor McAlpine replied that, in his view, part of the problem could be that tenants were now using electric heating, as opposed to coal fires which perhaps caused this detrimental effect to the properties. He recommended that ACHA engage a consultant to review and report back on this issue.

Councillor Horn reiterated that she had received complaints and concerns from young families who were affected by this problem. Rod replied that ACHA were liaising with SOLAS who were providing advice and feedback to ACHA on this issue.

Betty Rhodick advised on incidences whereby residents who were scheduled to have their bathrooms and kitchens upgraded, had packed up accordingly. However, contractors had not arrived as per the timescale, causing inconvenience and concern to the residents. Rod reported on contractual problems, caused by a contractor who had pulled out of the contract, causing delays and inconvenience.

6. SCOTTISH WATER

Jane McKenzie from Scottish Water had intimated her apologies. She had provided a written update in regards Scottish Water issues which was tabled at the meeting.

Issues which were raised at the MAP meeting causing concern included:-

- Loose drainage covers in Lochnell Street and Manse Brae, Lochgilphead
- Complaints made by local residents during the last week in regards the stench at the Water Treatment plant in Tarbert.
- Reduction in water pressure in Tarbert, impacting onto pressure showers, etc

It was agreed that Stephen Doogan would write to Jane McKenzie in regards the issues raised and request that she and a Scottish Water engineer attend the next MAP meeting to address these issues.

7. TRANSPORTATION ISSUES

Stewart Clark reported on various works programmes being implemented in the local area. These included work being undertaken on:-

Crinan Road
Tayvallich Road

He advised that a special project was planned for the Kilberry Road, which amounted to 700K being spent on resurfacing this stretch of road.

The Winter standby would cease in the coming week

Councillor McAlpine raised his concerns in regards School Road in Tarbert. Stewart Clark replied that financial constraints limited the amount of work which the Roads Department could undertake. Councillor Horn reiterated this and reported that 120 homes accessed this road. This was one of the most strategic roads in Tarbert. Stewart Clark replied that he

would relay comments back and endeavour to get this work onto the Capital programme.

Councillor Hay stated that she had concerns on 2 other roads which she would hope to have included onto the Capital programme. These were:

Bishopton Road, Lochgilphead
Redwekk Park, Furnace.

Betty Rhodick reported on the new signage erected by TranServ on the A83 which she felt were precariously near to the verge and some of which had already been 'clipped' by vehicles..

Action: Stewart Clark would advise TranServ of this issue.

Leonard McNeill enquired on the engineer's report regarding Upper Achagoyle in Minard. Stewart replied that following the outcome of the report, a work's instruction had been raised to undertake permanent patching and drainage works.

Mary McGugan requested that Upper Achagoyle in Minard needed a general tidy-up.

Action: Stewart Clark would take these issues back.

8. HEALTH/SOCIAL CARE ISSUES

Discussion ensued in regards concerns which attendees raised in caring for the elderly in the local area. Kate MacAulay, NHS Highland, had proffered her apologies and could not update on this issue.

The Chair stated that it was necessary to ascertain up-to-date information on this issue.

Action: Stephen Doogan would make contact with Jim Robb requesting that a representative attend the next MAP meeting to give up-to-date information regarding the adult services review with particular emphasis on the impact on both vulnerable elderly people and their care.

9. COMMUNITY SAFETY

Danny McGeachy, Strathclyde Police, reported on a recent incident in Lochgilphead which was being investigated by the Criminal Division. He advised that road fatalities in the area were down and stated that perhaps this was a 'knock on effect' of rising petrol prices. In that drivers were not undertaking as many journeys.

In regards the issue with local carers, he reported that in certain incidences the police were called out to assist with elderly people. This occurred when key holders could not be contacted. On occasion, it had been necessary for Strathclyde Police to complete their own 'Adult at Risk' documentation.

Councillor Hay enquired if there had been an increase in these incidences. Danny replied that there had not been a noticeable increase. Betty Rhodick advised on a 'gap' in the service provision by the Integrated Care Teams and stated the need to address this.

Councillor McAlpine stated that in regards the reduction in road fatalities,

in his view this was due in part to road surfaces being improved and negating serious accidents caused by these detriments.

Stephen Doogan reported that the Council's Community Safety Strategy was being reviewed in consultation with the Community Safety Forums in the 4 administrative areas and he would provide an update when this was finalised.

Peter Kastelein raised the issue of the footbridge between Highbank Park and Lorne Street. This was in a bad state of repair.

Action: Rod Buchanan would ascertain the status and advise Lochgilphead Community Council directly.

10. COMMUNITY INITIATIVES

Betty Rhodick reported that the Armed Forces Day was scheduled for 23 June 2012 and would commence at 11.30a.m. at the Drill Hall.

11. AMENITY ISSUES

There were no Amenity issues.

(a) DATE OF LACPG MEETING

The next LACPG would be scheduled after the forthcoming elections. Attendees would be advised when a date had been decided upon.

13. AOB

(a) MID ARGYLL, KINTYRE AND THE ISLANDS LOCAL AREA COMMUNITY PLANNING GROUP

The Chair advised that Mid Argyll Partnership views itself as a strategic and consultative partner of the LACPG and will continue to contribute and participate in the Community Planning process as appropriate.

14. DATE OF NEXT MEETING

The next MAP meeting was scheduled for 12 June 2012 at 10.00a.m.

The venue would be:-

Meeting Room 1, Lochgilphead Community Centre, Manse Brae.

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GOVERNANCE ISSUES

1. SUMMARY

This report invites partners to appoint a chair and vice-chair of the group and also seeks guidance from the partners as to proposals to re-visit the Terms of Reference (TOR) of the group.

2. RECOMMENDATIONS

That the Group:

- 2.1 Appoints one of the partners to be Chair of the group for a period of one year, noting that a Chair can be eligible for re-election for 5 consecutive years/terms;
- 2.2 Appoints a vice-chair of the group to act as chair in the event that the chair is not in attendance, again for a one year period;
- 2.3 Considers and agrees the need to update the existing TOR in accordance with 3.1 and 3.3 below and notes that as the current Council has not yet determined or made recommendations with regard to the preferred Political Management Arrangements (PMA), there will potentially be a requirement to further revise the TOR at a future meeting; and
- 2.4 In light of 2.3 above and 3.2 below, considers whether the MAP wishes to have further discussion regarding the recommendation of the Community Planning Partnership (CPP) to appoint one of their members to become a core partner on the MAKI LACPG.

3. DETAIL

- 3.1 The Mid Argyll Partnership was formed in 2001 and the terms of reference have not been revised since their initial agreement. The group has developed significantly over the years, is working well, and held in high regard as being an appropriate forum to take forward local area community planning. However, some of the functions within the TOR are no longer appropriate in view of the fact that there is no specific budgetary provision to support any projects that the group may wish to pursue. It is also the case that community groups now have access to a number of funding streams which are not accessible to the Council. It is therefore proposed that all mention of finances/financial support/bank accounts be removed from the TOR and that the purpose of the group to initiate specific projects and make applications for funding for these projects also be removed.

- 3.2 As currently stands, the Community Planning Partnership (CPP) had indicated (following their self assessment process) they remain of the view that the LACPG should continue to operate as the strategic group for the MAKI area although in recognition of the valued work of the MAP, the CPP suggestion was that the group continue to operate as normal but that a representative of the MAP should become a core member of the LACPG to ensure effective linkages. This was discussed at the meeting on 3 April 2012 although the decision was such that there was no definitive steer from the group as to whether they do or do not consider there to be merit in this suggestion. Consideration therefore needs to be given as to whether the MAP wishes to further discuss this at this meeting or await the outcome of the PMA.
- 3.3 One further proposed change would be to remove the requirement to hold a formal AGM meeting which follows on from the suggestion to remove references to finances of the group.
- 3.4 If the suggested changes to the TOR are approved, the TOR would be as set out in Appendix 1.

4. CONCLUSION

- 4.1 The existing TOR was drafted in accordance with the vision of the founding partners of the group. It is clear that the group has found its niche as a partnership working group aiming to improve communications between the Council and local community and highlighting issues with/contributing towards improving local service delivery. In this regard, it is appropriate to address these issues now and indeed keep the TOR under more regular review, particularly in light of the impending review of the Council's PMA.

5. IMPLICATIONS

Policy -	None. The recommendations do not deviate from the structure outlined by the CPP or Council's current PMA
Financial –	None. The report seeks to rectify issue regarding there being no budgetary provision to support the group
Legal -	None
Personnel -	None. The administration of meeting will continue to be supported by Governance and Law
Equal Opportunities -	None

Executive Director of Customer Services
30 May 2012

For further information contact: Melissa Stewart, Area Governance Officer,
Kilmory, Lochgilphead (01546 604331) Melissa.stewart@argyll-bute.gov.uk

Appendix 1

MID ARGYLL PARTNERSHIP

Remit and Guidelines

Purposes

1. The main purpose of the group will be to provide a vehicle for maintaining good communications between the Council and local community organisations and to foster a partnership approach in responding to the needs of local communities.
2. The group will identify and priorities local needs and contribute to the development of local plans and initiatives
3. The group will be entitled to comment on the quality of local services, highlighting any problems or deficiencies
4. The group will provide an opportunity for joint working between the Council and community and voluntary organisation at a local level

Membership

1. Councillors from Wards 2 and 3
2. One representative from each community council within these wards. The representative will be a named person, but any member of the community council can attend as a substitute, in the event of the named representative being unavailable.
3. Representative of voluntary organisation community with no more than one representative on behalf of an organisation or group of organisations as agreed by the group which represent a single interest.
4. Business organisations will be represented as agreed by the group.
5. Statutory Bodies with a presence in the area will be represented as agreed by the group.

Working Arrangements

1. The group shall elect a chairperson and vice-chairperson from their number on an annual basis. The chairperson and vice-chairperson shall be eligible for re-election for no more than five years.
2. There will be 4 meetings per year of the full membership. Additional meetings can be called by the Chairperson if there are items of urgency to be dealt with. The group may appoint such special sub-groups as may be considered appropriate.
3. The meetings will be open to the public
4. Meetings will be advertised at least 7 days in advance
5. Decisions will be taken by consensus, indicated by a show of hands if necessary. Different views may be reflected in the minutes if consensus is not reached.
6. The Area Governance Manager, Argyll and Bute Council will be responsible for the administrative arrangements of the group.
7. Appropriate staff of Argyll and Bute Council will attend meetings.
8. Members will have the opportunity to include issues of local concern on the agenda by advising the Area Governance Manager in advance of the meeting.

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